



Croatian ACM chapter bylaws

Article I

Name

1. This organization shall be called: Croatian ACM chapter. In these bylaws it is referred to as the Chapter; the Association for Computing Machinery is referred to as the ACM.

Article II

Purpose

1. The Chapter is organized and will be operated exclusively for educational and scientific purposes to promote the following:

- a. An increased knowledge of and greater interest in the science, design, development, construction, languages, management and applications of modern computing.
- b. Greater interest in computing and its applications.
- c. A means of communication between persons having an interest in computing.

2. The Chapter will serve professionals of the Croatian ACM chapter and other interested persons in the Croatian community.

3. The Chapter is chartered by the ACM.

Article III

Membership

1. Membership in the Chapter shall be open to all ACM members and nonmembers, upon request and payment of any local dues.

- a. Voting membership in the Chapter shall be granted to all chapter members, ACM members and ACM SIG members.
- b. Student membership shall be open to all full-time students. Student membership dues shall not exceed 75 percent of regular member dues.

Article IV

Officers

1. The officers of this Chapter shall be: Chair, Vice Chair, Secretary, and Treasurer. These officers constitute the Council.

A minimum of three officers to establish a Chapter; some Chapters combine the offices of Secretary and Treasurer. Other offices may also be established.

2. All officers of the Chapter must be voting members of the ACM.

3. The officers shall be elected by a plurality of the votes cast at the annual election meeting. They shall take office on July 09 and serve for two years. [It is highly recommended that the Chapter's election be held at the last meeting in the fall with the new officers taking office in January. This provides for a period of transition from the outgoing Council to the incoming Council as well as providing continuity of management and planning over the summer. If your school operates on a quarter or trimester system, choose a timing that serves the same objectives.]

4. Appointment or nomination of an individual to an officer positions within an ACM chapter shall be in general limited to two full consecutive terms in the same position. This recommendation is intended to encourage the continuing infusion of new volunteers into the organization and to encourage office holders to give thought to planning for their successor. Appointment or nomination to a third or subsequent consecutive term should be limited to situations where such appointment or nomination is believed to be in the best interests of the Association.

Article V

Duties of Officers

1. The Chair is the principal officer and is responsible for leading the Chapter and managing its activities in accordance with the policies and procedures of the ACM and these bylaws. The Chair shall preside at all meetings of the chapter and of its Executive Council. The Executive Council shall consist of the Chapter officers, and chairs of the Chapter's standing committees.

2. The Vice Chair shall preside at meetings in the absence of the Chair, assist the Chair in the management of the Chapter, and perform other duties that may be assigned by the Chair.

3. The Secretary/Treasurer shall keep the minutes of all Chapter and Executive Council meetings, collect dues, pay all bills, and maintain the chapter's financial records. Other duties of the Secretary/Treasurer include:

a. Preparation of the chapter's annual report and officer contact information and submission of these to ACM Headquarters via the online Chapter Administrative Interface;

b. Presentation of this report and a summary of the year's activities at the election meeting.

c. Submission of any proposed amendment to these bylaws to ACM's Chief Operating Officer. Proposed amendments must be approved before they can be submitted to the Chapter's membership for a vote.

Article VI

Executive Council

There is no requirement that there be an Executive Council, but if there is one, the Chair would be the presiding officer. If there is no specific Executive Council, the set of officers are the Executive Council.

1. The Executive Council shall consist of the Chapter officers, the immediate past Chair, and chairs of the Chapter's standing committees.

2. The Term of the members of the Executive Council shall be coincident with the terms of the officers. They shall take office on July 09, 2012 and serve for two years.

Article VII

Meetings

1. The Chapter shall hold meetings only in places that are open and accessible to all members of the Association.
2. The Annual Business Meeting should be held at the last meeting of the term. At this meeting, the Secretary and Treasurer each shall present the required reports. Also, the election of officers shall be held.
3. Written notices of all meetings shall be distributed to all members at least one week prior to any meeting.

Article VIII

Disbursements and Dues

1. Disbursements from the Treasury for Chapter expenditures shall be made by the Treasurer with authorization of the Executive Council and shall be included in the minutes of its meetings.
2. Dues shall be fixed annually by the Executive Council.

Article IX

Amendment and Voting Procedures

1. All proposed changes to these Chapter Bylaws shall be approved by the ACM Chief Operating Officer.
2. No official business of the Chapter shall be conducted unless a quorum is present. A quorum of the Chapter shall be defined as a majority of the voting membership of the chapter.
3. A simple majority of the voting members present shall be required to carry a motion.
4. Officers will be elected by a plurality of votes cast.

Article X

Dissolution of the Chapter

1. Dissolution of this Chapter by consent of the members shall consist of unanimous agreement of all its officers together with a majority vote at a meeting which has been publicized in advance to all members of the Chapter for the purpose of taking this vote.
2. Should this Chapter be dissolved, its assets and liabilities shall be transferred to ACM and shall be supervised by the ACM Finance Director.